

D - Agencies Receiving MGH Students

-9 Boston City Hospital, 1966-1973

Massachusetts General Hospital

School of Nursing

RUTH SLEEPER, R.N.
DIRECTOR

BOSTON 14

February 8, 1966

MEMORANDUM

TO: THE FACULTY

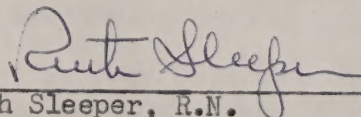
FROM: Ruth Sleeper

This past week the final vote was cast to terminate our affiliation at the B.L.I. and to accept the invitation of the Boston City Hospital to affiliate there.

The change was initiated because B.L.I. has announced a maintenance charge of \$240.00 for each affiliating student beginning in September 1966.

In September as the change is made students on obstetrical nursing assignment will live at M.G.H. and will be taught by M.G.H. obstetrical instructors on the wards at the Boston City Hospital. Classes will be held on class days here in the home School.

I am to meet with the freshman class on Tuesday, February 15 to explain the change, as well as to make sure that tuition and fees are not to be increased this year.



Ruth Sleeper, R.N.
Director of the School of Nursing
and Nursing Service

RS:BF

AGREEMENT OF AFFILIATION
BETWEEN

MASSACHUSETTS GENERAL HOSPITAL SCHOOL OF NURSING
AND
CITY OF BOSTON DEPARTMENT OF HEALTH AND HOSPITALS
NURSING SERVICE
FOR THE SCHOOL YEAR 1966-1967

The Massachusetts General Hospital School of Nursing requests the privilege of utilizing the facilities of the Department of Health and Hospitals for maternity nursing. This experience will be an integral part of the Massachusetts General Hospital School of Nursing course in maternity nursing.

The number of students to go to the Department of Health and Hospitals, (hereafter referred to as the Department) shall be approximately 120 a year; 30 each 3 months period. No student shall be assigned at the Department in August.

GENERAL PLAN The Director of Nursing Service of the Department, in advance of the students' arrival, shall send to the School of Nursing a list of students and a health report including physical examination and chest films.

The student nurses shall be assigned for a 12 week block of experience and shall be divided into two sections as nearly as possible identical in number.

The experience shall begin Tuesday, August 30, 1966 and continue throughout the year as follows:

1. An office with telephone for November 22, 1966 to Tuesday, February 14, 1967 where students may sit for conference teaching for an hour tel. Tuesday, Massachusetts General Hospital School of Nursing shall pay the charge usual to May 9, 1967 school programs.
2. Tuesday
3. First aid or emergency

Variations because of holidays shall be planned in advance and notice given to the Department, Nursing Service.

The students' clinical hours shall be from 7:30 a.m. to 3:00 p.m., except for two weeks when the assigned hours shall be from 3:00 p.m. to 11:00 p.m. During day assignment the students may remain at the Department from 3:00 to 4:00 p.m. for a daily clinical conference or other required activity.

The distribution of the students shall be planned by the Massachusetts General Hospital Coordinator in conference with the Director of Nursing Service of the Department or her designate.

Experience requested shall include:

- | | |
|--------------------|---------|
| Orientation | 1 week |
| Clinics (prenatal) | 2 weeks |
| Labor & Delivery | 3 weeks |
| Nursery | 3 weeks |
| Postpartum | 3 weeks |

The Massachusetts General Hospital School of Nursing shall assign one member of its staff to liaise with the Nursing Service Director or her designate. The Massachusetts General Hospital School of Nursing shall be responsible for the health supervision of the student nurses. Notice of students' illness shall be given to the designated member of the Department Staff.

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BETWEEN
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AND
CITY OF BOSTON DEPARTMENT OF HEALTH AND HOSPITALS
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FOR THE SCHOOL YEAR 1966-1967

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GENERAL PLAN

The student nurses shall be assigned for a 12 week block of experience and shall be divided into two sections as nearly as possible identical in number.

The experience shall begin Tuesday, August 30, 1966 and continue throughout the year as follows:

Tuesday	November 22, 1966
Tuesday	February 14, 1967
Tuesday	May 9, 1967

Variations because of holidays shall be planned in advance and notice given to the Department, Nursing Service.

The students' clinical hours shall be from 7:30 a.m. to 3:00 p.m., except for two weeks when the assigned hours shall be from 3:00 p.m. to 11:00 p.m. During day assignment the students may remain at the Department from 3:00 to 11:00 p.m. for a daily clinical conference or other required activity.

The distribution of the students shall be planned by the Massachusetts General Hospital Coordinator in conference with the Director of Nursing Service of the Department or her designate.

Experience requested shall include:

Postpartum	3 weeks	(including 3 evening assignments)
Nursery	3 weeks	
Labor & Delivery	3 weeks	
Clinics (prenatal)	2 weeks	
Orientation	1 week	

Sequence of assignment shall be preferably as given above for clinic and labor and delivery rooms. Adjustments in sequence shall be planned with the Director of Nursing Service of the Department or her designate according to availability of experience.

The responsibility for instruction shall remain with the Massachusetts General Hospital School of Nursing instructors of which there shall be a minimum of 2 at the Department.

Individual student assignments shall be planned by the instructors of the Massachusetts General Hospital School of Nursing in conference with the head nurses of the Department.

The responsibility for maintenance of the required standards of patient care shall remain with the head nurse or the designate of the Department.

The Massachusetts General Hospital School of Nursing shall send to the Director of Nursing Service of the Department, in advance of the students' arrival, a list of students and a health report including the report of the chest films.

The Department shall provide:

1. Orientation of incoming students and instructors to the facilities and major policies involved in the care of maternity patients.
2. An office with telephone for instructors, if possible large enough to serve as a conference room for student teaching (or an area where students may sit for conference). For the office and telephone the Massachusetts General Hospital School of Nursing shall pay the charge usual to in-coming school programs.
3. First aid or emergency treatment for students and teachers if necessary and shall notify the Massachusetts General Hospital School of Nursing of such incident.
4. Space for storage and change of clothing for students and instructors will be located in the Linda Richards House.
5. One meal and morning coffee when on day assignment until there is a change in policy.

The Massachusetts General Hospital School of Nursing with approval of the appropriate Department authority may employ as special lecturers selected members of the Department Staff. Reimbursement shall be made by the School of Nursing at the rate of \$10.00 per hour.

The Massachusetts General Hospital School of Nursing shall assign one member of the instructional staff to act as liaison with the Nursing Service Director of the Department or her designate.

The Massachusetts General Hospital School of Nursing Health Service shall be responsible for the health supervision of the student nurses. Notice of students' illness shall be given to the designated member of the Department Staff.

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The Massachusetts General Hospital School of Nursing Health Service shall be responsible for the health supervision of the student nurses. Notice of students' illness shall be given to the designated member of the Department Staff.

AGREEMENT OF COOPERATION

REVIEW OF AGREEMENT:

This agreement when signed shall remain in effect for one year. Before the end of the school year 1966-1967, the Director of the Massachusetts General Hospital School of Nursing and the Director of Nursing Service of the Department of Health and Hospitals shall review the year's experience and make plans for the succeeding year.

The purpose of this agreement is to provide for the privilege of utilizing the facilities of the Department of Health and Hospitals for maternity nursing. This agreement is a part of the Massachusetts General Hospital School of Nursing course in maternity nursing.

The undersigned
City of Boston
Commissioner of Health
and Hospitals, City of Boston

[Signature]
General Director
Massachusetts General Hospital

GENERAL PLAN

The student corps shall be selected for a twelve month period of experience and shall be divided into two groups as nearly as possible identical in number.

The undersigned
Director of Nursing Service
Department of Health and
Hospitals, City of Boston

[Signature]
Director of the School of Nursing
Massachusetts General Hospital

Variation Date 14 July 1966

Date July 7, 1966

The students' clinical work shall be from 7:30 a.m. to 3:00 p.m., and during evening hours as assigned. During day assignment the students may remain at the Department of Health and Hospitals from 3:30 p.m. to 1:00 p.m. for a daily clinical conference or other required activities. There will be no more than three evening assignments from 1:00 p.m. to 5:00 p.m.

The distribution of the students shall be planned by the Massachusetts General Hospital School of Nursing Coordinator in conference with the Director of Nursing Service, Boston City Hospital Department of Health and Hospitals, or her designee.

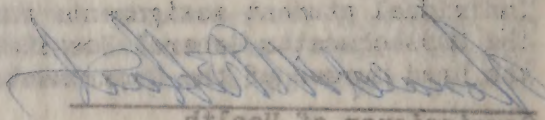
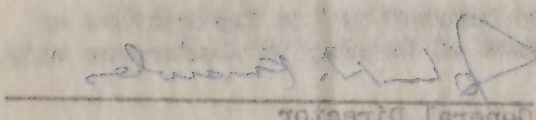
Experience required for each student shall include:

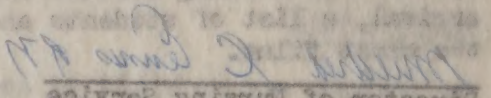
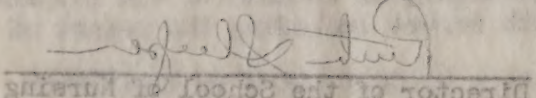
Orientation	
Maternity	3 weeks
Labor & delivery	3 weeks
Emergency	2 weeks
Postpartum	3 weeks
Infant & Newborn	
Neonatology	

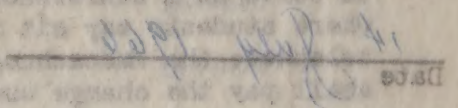
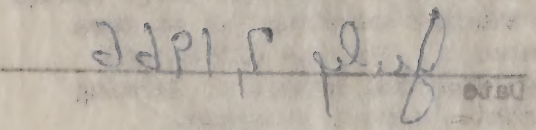
The preferable sequence of assignment shall be as given above for clinic and labor and delivery work. Adjustments in sequence shall be planned with the Director of Nursing Service or her designee according to availability of experience.

REVIEW OF AGREEMENT:

This agreement when signed shall remain in effect for one year. Before the end of the school year 1966-1967, the Director of the Massachusetts General Hospital School of Nursing and the Director of Nursing Service of the Department of Health and Hospitals shall review the year's experience and make plans for the succeeding year.


Commissioner of Health and Hospitals, City of Boston

General Director
Massachusetts General Hospital


Director of Nursing Service
Department of Health and Hospitals, City of Boston

Director of the School of Nursing
Massachusetts General Hospital


Date July 1966

Date July 7, 1966

1. This is a temporary agreement. It is necessary and shall remain in effect until the expiration of such term.

2. The Director of Nursing Service and the Director of the School of Nursing shall meet and confer with each other and with the Commissioner of Health and Hospitals in order to coordinate the activities of the School of Nursing and the Department of Health and Hospitals.

3. The Director of Nursing Service shall be responsible for the selection, appointment, and supervision of the faculty of the School of Nursing.

4. The Director of the School of Nursing shall be responsible for the selection, appointment, and supervision of the students of the School of Nursing.

5. The Director of the School of Nursing shall be responsible for the financial management of the School of Nursing.

6. The Director of the School of Nursing shall be responsible for the physical management of the School of Nursing.

7. The Director of the School of Nursing shall be responsible for the administrative management of the School of Nursing.

8. The Director of the School of Nursing shall be responsible for the academic management of the School of Nursing.

9. The Director of the School of Nursing shall be responsible for the clinical management of the School of Nursing.

10. The Director of the School of Nursing shall be responsible for the research management of the School of Nursing.

AGREEMENT OF AFFILIATION

between

MASSACHUSETTS GENERAL HOSPITAL SCHOOL OF NURSING

and

DEPARTMENT OF HEALTH AND HOSPITALS, CITY OF BOSTON

for the school year 1967-1968

68-69

The Massachusetts General Hospital School of Nursing requests the privilege of utilizing the facilities of the Department of Health and Hospitals for maternity nursing. This experience will be an integral part of the Massachusetts General Hospital School of Nursing course in maternity nursing.

The number of students to go to the Department of Health and Hospitals, Boston City Hospital, shall be approximately 120 a year; 30 each twelve week period. No students shall be assigned at the Department of Health and Hospitals in August.

GENERAL PLAN

The student nurses shall be assigned for a twelve weeks' block of experience and shall be divided into two sections as nearly as possible identical in number.

Sept 3

8

The experience shall begin on Tuesday, August 29, 1967, and continue throughout the year as follows:

Monday	25	68
Tuesday	November 21, 1967	
MONDAY	17	69
Tuesday	February 13, 1968	
MONDAY	5	1969
Tuesday	May 8, 1968	

Variations because of holidays shall be planned in advance and notice given to the Department of Health and Hospitals Nursing Service.

The students' clinical hours shall be from 7:30 a.m. to 3:00 p.m., ~~except when evening hours are assigned.~~ During day assignment the students may remain at the Department of Health and Hospitals from 3:00 p.m. to 4:00 p.m. for a daily clinical conference or other required activities. ~~(There will be no more than three evening assignments from 1:00 p.m. to 8:00 p.m.)~~ ~~delete~~

The distribution of the students shall be planned by the Massachusetts General Hospital School of Nursing Coordinator in conference with the Director of Nursing Service, Boston City Hospital Department of Health and Hospitals, or her designee'.

Experience requested for each student shall include: shall assign one member of the instructional staff as liaison with the Director of Nursing Service, Boston City Hospital Department of Health and Hospitals or her designee'.

Orientation	
Prenatal	3 weeks
Labor & Delivery	3 weeks)
Nursery	2 weeks)
Postpartum	3 weeks)

including 3 evening assignments

The preferable sequence of assignment shall be as given above for clinic and labor and delivery room. Adjustments in sequence shall be planned with the Director of Nursing Service or her designee' according to availability of experience.

AGREEMENT OF AFFILIATION between MASSACHUSETTS GENERAL HOSPITAL SCHOOL OF NURSING and DEPARTMENT OF HEALTH AND HOSPITALS, CITY OF BOSTON for the school year 1957-1958

The Massachusetts General Hospital School of Nursing requests the privilege of utilizing the facilities of the Department of Health and Hospitals for maternity nursing. This experience will be an integral part of the Massachusetts General Hospital School of Nursing course in maternity nursing.

The number of students to go to the Department of Health and Hospitals, Boston City Hospital, shall be approximately 120 a year; 30 each twelve week period. No students shall be assigned to the Department of Health and Hospitals in August.

GENERAL PLAN

The student nurses shall be assigned for a twelve weeks' block of experience and shall be divided into two sections as nearly as possible identical in number.

The experience shall begin on Tuesday, August 29, 1957, and continue throughout the year as follows:

Monday	May 6, 1958
Tuesday	May 13, 1958
Wednesday	May 20, 1958
Thursday	May 27, 1958
Friday	June 3, 1958
Saturday	June 10, 1958
Sunday	June 17, 1958
Monday	June 24, 1958
Tuesday	July 1, 1958
Wednesday	July 8, 1958
Thursday	July 15, 1958
Friday	July 22, 1958
Saturday	July 29, 1958
Sunday	August 5, 1958
Monday	August 12, 1958
Tuesday	August 19, 1958
Wednesday	August 26, 1958
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Thursday	October 21, 1966
Friday	October 28,

The responsibility for instruction shall remain with the Massachusetts General Hospital School of Nursing instructors of which there shall be a minimum of two instructors at the Department of Health and Hospitals.

Individual student assignments shall be planned by the instructors of the Massachusetts General Hospital School of Nursing in conference with the appropriate nurses of the Department of Health and Hospitals.

The responsibility for maintenance of the required standards of patient care shall remain with the nursing service of the Department of Health and Hospitals or the designee' of the Department of Health and Hospitals.

The Massachusetts General Hospital School of Nursing shall send to the Director of Nursing Service, Boston City Hospital, Department of Health and Hospitals, in advance of the students' arrival, a list of students and a health report including the report of the chest films.

The Department of Health and Hospitals shall provide:

- 1) Orientation of incoming students and instructors to the facilities and major policies involved in the care of maternity patients.
- 2) An office with telephone for instructors of the Massachusetts General Hospital School of Nursing, if possible large enough to serve as a conference room for student teaching (or an area where students may sit for conferences). The office will have a telephone. Massachusetts General Hospital School of Nursing will pay for all extra territorial telephone calls.
- 3) First aid or emergency treatment for students and instructors if necessary, and shall notify the Massachusetts General Hospital School of Nursing of such incident.
- 4) Space for storage and change of clothing for students and instructors will be located in the Linda Richards House.

The Massachusetts General Hospital School of Nursing with approval of the Department of Health and Hospitals authority may employ as special lecturers selected members of the Department of Health and Hospitals Staff. Reimbursement shall be made by the Massachusetts General Hospital School of Nursing at the rate of \$10.00 per hour.

The Massachusetts General Hospital School of Nursing shall assign one member of the instructional staff to act as liaison with the Director of Nursing Service, Boston City Hospital, Department of Health and Hospitals or her designee'.

The Massachusetts General Hospital School of Nursing Health Service shall be responsible for health supervision of the student nurses. Notice of students' illness should be given to the designated nurse member of the Department of Health and Hospitals Staff.

*check with
Miss Hardeman
if filed out
if files
is erased*

The responsibility for instruction shall remain with the Massachusetts General Hospital School of Nursing instructors of which there shall be a minimum of two instructors at the Department of Health and Hospitals.

Individual student assignments shall be planned by the instructors of the Massachusetts General Hospital School of Nursing in conference with the appropriate nurses of the Department of Health and Hospitals.

The responsibility for maintenance of the required standards of patient care shall remain with the nursing service of the Department of Health and Hospitals or the designee of the Department of Health and Hospitals.

The Massachusetts General Hospital School of Nursing shall send to the Director of Nursing Service, Boston City Hospital, Department of Health and Hospitals, in advance of the students' arrival, a list of students and a health report including the report of the chest film.

The Department of Health and Hospitals shall provide:

- 1) Orientation of incoming students and instructors to the facilities and major policies involved in the care of hospitalized patients.
- 2) An office with telephone for instructors of the Massachusetts General Hospital School of Nursing. If possible, it should be large enough to serve as a conference room for student teaching (or an extra student may sit for convenience). The office will have a telephone. Massachusetts General Hospital School of Nursing will pay for all extra territorial telephone calls.
- 3) First aid or emergency treatment for students and instructors if necessary, and shall notify the Massachusetts General Hospital School of Nursing of such incident.
- 4) Space for storage and change of clothing for students and instructors will be located in the Linda Richards House.

The Massachusetts General Hospital School of Nursing with approval of the Department of Health and Hospitals authority may employ as special instructors selected members of the Department of Health and Hospitals Staff. Reimbursement shall be made by the Massachusetts General Hospital School of Nursing at the rate of \$10.00 per hour.

The Massachusetts General Hospital School of Nursing shall assign one member of the instructional staff to act as liaison with the Director of Nursing Service, Boston City Hospital, Department of Health and Hospitals or her designee.

The Massachusetts General Hospital School of Nursing Health Service shall be responsible for health supervision of the student nurses. Notice of students' illness should be given to the designated nurse member of the Department of Health and Hospitals Staff.

REVIEW OF AGREEMENT

This agreement when signed shall remain in effect for one year. Before the end of the school year 1968-1969, the Director of the Massachusetts General Hospital School of Nursing and the Assistant Deputy Commissioner - Nursing, Department of Health and Hospitals shall review the year's experience and make plans for the succeeding year.

The Massachusetts General Hospital School of Nursing shall be a unit of the Department of Health and Hospitals for maternity utilizing the facilities of the Department of Health and Hospitals for maternity nursing. This experience will be an integral part of the Massachusetts General Hospital School of Nursing.

Deputy Commissioner - Hospital Services,
Department of Health and Hospitals

General Director
Massachusetts General Hospital

The number of students to be assigned to the Department of Health and Hospitals for maternity nursing shall be approximately 25 a year; to each twelve week period. No students shall be assigned at the Department of Health and Hospitals in August.

Assistant Deputy Commissioner - Nursing
Department of Health and Hospitals

Director, School of Nursing

The student nurses shall be assigned for a twelve weeks' block of experience and shall be divided into two sections as nearly as possible identical in number.

Date

Date

The experience shall begin on Tuesday, September 1, 1968, and continue throughout the year as follows:

Tuesday	November 21, 1968
Monday	February 18, 1969
Monday	May 5, 1969

Variations because of holidays shall be planned in advance and notice given to the Department of Health and Hospitals Nursing Service.

The students' clinical hours shall be from 7:30 a.m. to 4:00 p.m. During day assignment the students may remain at the Department of Health and Hospitals from 3:00 p.m. to 4:00 p.m. for a daily clinical conference or other required activities.

The distribution of the students shall be planned by the Massachusetts General Hospital School of Nursing Coordinator in conference with the Director of Nursing Service, Boston City Hospital Department of Health and Hospitals, or her designee.

Experience requested for each student shall include:

Orientation	
Prenatal	3 weeks
Labor & Delivery	3 weeks
Nursery	2 weeks
Postpartum	3 weeks

The preferable sequence of assignment shall be as given above for clinic and labor and delivery room. Adjustments in sequence shall be planned with the Director of Nursing Service or her designee according to availability of experience.

REVIEW OF AGREEMENT

This agreement when signed shall remain in effect for one year. Before the end of the school year 1938-1939, the Director of the Massachusetts General Hospital School of Nursing and the Assistant Deputy Commissioner - Nursing, Department of Health and Hospitals shall review the year's experience and make plans for the succeeding year.

Deputy Commissioner - Hospital Services, Department of Health and Hospitals	General Director Massachusetts General Hospital
Assistant Deputy Commissioner - Nursing, Department of Health and Hospitals	Director, School of Nursing
Date	Date

AGREEMENT OF AFFILIATION

between

MASSACHUSETTS GENERAL HOSPITAL SCHOOL OF NURSING

and

DEPARTMENT OF HEALTH AND HOSPITALS, CITY OF BOSTON

for the school year 1968-1969

The Massachusetts General Hospital School of Nursing requests the privilege of utilizing the facilities of the Department of Health and Hospitals for maternity nursing. This experience will be an integral part of the Massachusetts General Hospital School of Nursing course in maternity nursing.

The number of students to go to the Department of Health and Hospitals, Boston City Hospital, shall be approximately 120 a year; 30 each twelve week period. No students shall be assigned at the Department of Health and Hospitals in August.

GENERAL PLAN

The student nurses shall be assigned for a twelve weeks' block of experience and shall be divided into two sections as nearly as possible identical in number.

The experience shall begin on Tuesday, September 3, 1968, and continue throughout the year as follows:

Monday November 25, 1968

Monday February 17, 1969

Monday May 5, 1969

Variations because of holidays shall be planned in advance and notice given to the Department of Health and Hospitals Nursing Service.

The students' clinical hours shall be from 7:30 a.m. to 3:00 p.m. During day assignment the students may remain at the Department of Health and Hospitals from 3:00 p.m. to 4:00 p.m. for a daily clinical conference or other required activities.

The distribution of the students shall be planned by the Massachusetts General Hospital School of Nursing Coordinator in conference with the Director of Nursing Service, Boston City Hospital Department of Health and Hospitals, or her designee.

Experience requested for each student shall include:

Orientation	
Prenatal	3 weeks
Labor & Delivery	3 weeks
Nursery	2 weeks
Postpartum	3 weeks

The preferable sequence of assignment shall be as given above for clinic and labor and delivery room. Adjustments in sequence shall be planned with the Director of Nursing Service or her designee according to availability of experience.

AGREEMENT OF AFFILIATION between MASSACHUSETTS GENERAL HOSPITAL SCHOOL OF NURSING and DEPARTMENT OF HEALTH AND HOSPITALS, CITY OF BOSTON for the school year 1968-1969

The Massachusetts General Hospital School of Nursing requests the privilege of utilizing the facilities of the Department of Health and Hospitals for maternity nursing. This experience will be an integral part of the Massachusetts General Hospital School of Nursing course in maternity nursing.

The number of students to go to the Department of Health and Hospitals, Boston City Hospital, shall be approximately 120 a year; 30 each twelve week period. No students shall be assigned at the Department of Health and Hospitals in August.

GENERAL PLAN

The student nurses shall be assigned for a twelve weeks' block of experience and shall be divided into two sections as nearly as possible identical in number.

The experience shall begin on Tuesday, September 3, 1968, and continue throughout the year as follows:

Monday	October 22, 1968
Monday	February 17, 1969
Monday	May 5, 1969

Variances because of holidays shall be planned in advance and notice given to the Department of Health and Hospitals Nursing Service.

The students' clinical hours shall be from 7:30 a.m. to 3:00 p.m. During day assignment the students may remain at the Department of Health and Hospitals from 3:00 p.m. to 11:00 p.m. for a daily clinical conference or other required activities.

The distribution of the students shall be planned by the Massachusetts General Hospital School of Nursing Coordinator in conference with the Director of Nursing Service, Boston City Hospital, Department of Health and Hospitals, or her designee.

Experience requested for each student shall include:

Postpartum	3 weeks
Nursery	3 weeks
Labor & Delivery	3 weeks
Pre-natal	3 weeks
Orientation	3 weeks

The preferable sequence of assignment shall be as given above for clinic and labor and delivery room. Adjustments in sequence shall be planned with the Director of Nursing Service or her designee according to availability of experience.

The responsibility for instruction shall remain with the Massachusetts General Hospital School of Nursing instructors of which there shall be a minimum of two instructors at the Department of Health and Hospitals. *ybs read*

Individual student assignments shall be planned by the instructors of the Massachusetts General Hospital School of Nursing in conference with the appropriate nurses of the Department of Health and Hospitals. *OK*

The responsibility for maintenance of the required standards of patient care shall remain with the nursing service of the Department of Health and Hospitals or the designee of the Department of Health and Hospitals.

The Massachusetts General Hospital School of Nursing shall send to the Director of Nursing Service, Boston City Hospital, Department of Health and Hospitals, in advance of the students' arrival, a list of students and a health report including the report of the chest films. *arey part info on health*

The Department of Health and Hospitals shall provide:

- 1) Orientation of incoming students and instructors to the facilities and major policies involved in the care of maternity patients. ✓
- 2) An office with telephone for instructors of the Massachusetts General Hospital School of Nursing, if possible large enough to serve as a conference room for student teaching (or an area where students may sit for conferences). The office will have a telephone. Massachusetts General Hospital School of Nursing will pay for all extra territorial telephone calls. *no*
- 3) First aid or emergency treatment for students and instructors if necessary, and shall notify the Massachusetts General Hospital School of Nursing of such incident.
- 4) Space for storage and change of clothing for students and instructors will be located in the Linda Richards House.

The Massachusetts General Hospital School of Nursing with approval of the Department of Health and Hospitals authority may employ as special lecturers selected members of the Department of Health and Hospital Staff. Reimbursement shall be made by the Massachusetts General Hospital School of Nursing at the rate of \$10.00 per hour.

The Massachusetts General Hospital School of Nursing shall assign one member of the instructional staff to act as liaison with the Director of Nursing Service, Boston City Hospital, Department of Health and Hospitals or her designee.

The Massachusetts General Hospital School of Nursing Health Service shall be responsible for health supervision of the student nurses. Notice of students' illness should be given to the designated nurse member of the Department of Health and Hospitals Staff.

9/12/68

REVIEW OF AGREEMENT

This agreement when signed shall remain in effect for one year. Before the end of the school year 1968-1969, the Director of the Massachusetts General Hospital School of Nursing and the Assistant Deputy Commissioner - Nursing, Department of Health and Hospitals shall review the year's experience and make plans for the succeeding year.

Leon R. Lezer

Deputy Commissioner - Hospital Services
Department of Health and Hospitals

John W. Knowles

General Director
Massachusetts General Hospital

Catherine M. Sullivan

Assistant Deputy Commissioner - Nursing
Department of Health and Hospitals

Natalee Petard R.N.

Director, School of Nursing

September 23, 1968
Date

Sept. 13, 1968
Date

NP:BF
9/12/68

AGREEMENT OF AFFILIATION

between

MASSACHUSETTS GENERAL HOSPITAL SCHOOL OF NURSING

and

DEPARTMENT OF HEALTH AND HOSPITALS, CITY OF BOSTON

for the School Year 1970-1971

The Massachusetts General Hospital School of Nursing requests the privilege of utilizing the facilities of the Department of Health and Hospitals for maternity nursing. This experience will be an integral part of the Massachusetts General Hospital School of Nursing in its Maternal Child Nursing Course.

The number of students to go to the Department of Health and Hospitals, Boston City Hospital, shall be approximately 108 a year, 13 - 14 each six week period. No students shall be assigned at the Department of Health and Hospitals after August 9, 1971 or during the weeks of January 25, 1971, February 15, 1971, February 22, 1971, March 1, 1971 and July 26, 1971. The weeks of September 7, 1970, November 23, 1970, March 8, 1971 and May 24, 1971 will be orientation weeks.

GENERAL PLAN:

The student nurses shall be assigned for a six week experience, including orientation week, and shall be divided into two sections as nearly as possible identical in number. Orientation days will be Friday, September 11, 1970 and continue throughout the year as follows:

Tuesday, October 20, 1970

Wednesday, November 25, 1970

Monday, January 4, 1971

Thursday, March 11, 1971

Tuesday, April 20, 1971

Wednesday, May 26, 1971

Tuesday, July 6, 1971

Scheduled class days at the home school will be Monday and Thursday each week, with the exception of the weeks of December 1, 1970, January 4, 1971 and July 5, 1971. During these weeks, clinical experience has been planned for Thursday. Clinical experience has been planned also on Monday, February 8, 1971 and August 9, 1971. Variations because of holiday or school events shall be planned in advance and notice given to the Department of Health and Hospital Nursing Service.

The students' clinical hours shall be from 7:30 a.m. to 3:00 p.m., except when students are assigned Out Patient Department experience. During Out Patient Department experiences each student shall be assigned in groups of three to four, to three morning experiences in pre-natal clinic, and to three afternoon experiences in post partum and gynecological clinics. During day assignments, the students may have a daily clinical conference in predesignated areas.

On the 4th Wednesday of each month, the clinical experience on day assignments will be five hours only: (namely, 7:30 a.m. to 1:30 p.m.)

The distribution of the students shall be planned by the Massachusetts General Hospital School of Nursing Coordinator in conference with the Director of Nursing Service, Boston City Hospital Department of Health and Hospitals, or her designee.

Experiences requested for each student shall include:

Orientation --

Prenatal and postpartum -- 6 half days of clinical experience, a maximum of four students per assignment

* Labor and delivery - 4 - 5 days

* Post partum - 4 - 5 days

The preferable sequence of assignment shall be as given above for clinic and labor and delivery room. Adjustments in sequence shall be planned with the Director of Nursing Service or her designee according to availability of experience.

The responsibility for instruction shall remain with the Massachusetts General Hospital School of Nursing instructors of which there shall be a maximum of two or a minimum of one instructor at the Department of Health and Hospitals.

Individual student assignments shall be planned by the instructors of the Massachusetts General Hospital School of Nursing in conference with the appropriate nurses of the Department of Health and Hospitals.

The responsibility for maintenance of the required standards of patient care shall remain with the nursing service of the Department of Health and Hospitals or the designee of the Department of Health and Hospitals.

The Massachusetts General Hospital School of Nursing shall send to the Director of Nursing Service, Boston City Hospital, Department of Health and Hospitals, in advance of the students' arrival, a list of students and a health report including the report of the chest films.

The Department of Health and Hospitals shall provide:

- 1) Orientation of incoming students and instructors to the facilities and major policies involved in the care of their clinic patients.
- 2) An office with telephone for instructors of the Massachusetts General Hospital School of Nursing, if possible, large enough to serve as a conference room for student teaching (or an area where students may sit for conferences). The office will have a telephone. Massachusetts General Hospital School of Nursing will pay for all extra territorial telephone calls.
- 3) First aid or emergency treatment for students and instructors, if necessary, and shall notify the Massachusetts General Hospital School of Nursing of such incident.
- 4) Space for storage and change of clothing for students and instructors.
- 5) Space designated for student conferences.

The Massachusetts General Hospital School of Nursing, with the approval of the Department of Health and Hospitals authority may employ as special lecturers selected members of the Department of Health and Hospital staff. Reimbursement shall be made by the Massachusetts General Hospital School of Nursing at the rate of \$10.00 per hour.

* Variations are dependant on observed holidays in rotation.

(3)

The Massachusetts General Hospital School of Nursing shall assign one member of the instructional staff to act as liaison with the Director of Nursing Service, Boston City Hospital, Department of Health and Hospitals, or her designee.

The Massachusetts General Hospital School of Nursing Health Service shall be responsible for health supervision of the student nurses. Notice of students' illness should be given to the designated nurse member of the Department of Health and Hospitals Staff.

REVIEW OF AGREEMENT:

This agreement, when signed, shall remain in effect for one year. Before the end of the School year, 1970-1971, the Director of the Massachusetts General Hospital School of Nursing and the Assistant Deputy Commissioner - Nursing, Department of Health and Hospitals, shall review the year's experience and make plans for the succeeding year.

Catherine M. Sullivan
Assistant Deputy Commissioner - Nursing
Department of Health and Hospitals

John H. Emswiler
General Director
Massachusetts General Hospital

Patricia T. Dwyer
Director, Nursing Service
Boston City Hospital

Marilee D. Pezold, RN
Director, School of Nursing
Massachusetts General Hospital

October 30, 1970
Date

July 13, 1970
Date

AGREEMENT OF AFFILIATION

between

MASSACHUSETTS GENERAL HOSPITAL SCHOOL OF NURSING

and

DEPARTMENT OF HEALTH AND HOSPITALS, CITY OF BOSTON

for the School Year 1971 - 1972

The Massachusetts General Hospital School of Nursing requests the privilege of utilizing the facilities of the Department of Health and Hospitals for maternity nursing. This experience will be an integral part of the Massachusetts General Hospital School of Nursing in its Maternal Child Nursing Course.

The number of students to go to the Department of Health and Hospitals, Boston City Hospital, shall be approximately 108 a year, 13 - 14 each five week period. No students shall be assigned at the Department of Health and Hospitals, Boston City Hospital, after July 16, 1972, or during the weeks of:

November 15, 1971

November 22, 1971

December 27, 1971

January 24, 1972

February 7, 1972

February 14, 1972

May 2, 1972

July 3, 1972

GENERAL PLAN:

The student nurses shall be assigned for a five week experience, including orientation week, and shall be divided into two sections as nearly as possible identical in number. Orientation days will begin Thursday, September 9, 1971, and continue throughout the year as follows:

Tuesday, October 12, 1971

Monday, November 29, 1971

Tuesday, January 4, 1972

Thursday, February 24, 1972

Tuesday, March 28, 1972

Thursday, May 11, 1972

Tuesday, June 13, 1972

Scheduled class days at the home school will be Monday and Thursday of each week, with the exception of the weeks of orientation noted above and Thursday, December 2, 1971; Thursday, January 20, 1972; Thursday, June 29, 1972; and Monday, July 10, 1972. Other variations because of holiday or scheduled school events shall be planned in advance and notice given to the Department of Health and Hospital Nursing Service.

The students' clinical experience hours shall be from 7:30 A.M. to 3:00 P.M. except when students are assigned to evening experience or to Out Patient Department experience. During the Out Patient Department experience, each student shall be assigned to a minimum of two full days on Tuesdays (seven hours of clinical experience per day) and a maximum of five half days, morning or afternoon, in groups of three or four unless there are no students from other schools assigned to the morning clinics. The primary learning experiences desired are the prenatal and postnatal clinical learning experiences.

On the fourth Wednesday of each month the clinical experience on day assignments will be five hours only (7:30 A.M. to 1:30 P.M.).

The distribution of the students shall be planned by the Massachusetts General Hospital School of Nursing Coordinator in conference with the Director of Nursing Service, Boston City Hospital, Department of Health and Hospitals, or her designee.

Experiences requested for each student shall include:

Orientation

* Postpartum -- 7 days

* Prenatal and Postpartum experience -- 2 full days and 5 half days or the equivalent in hours of clinical experience.

Adjustments in time and sequence shall be planned with the Director of Nursing Service or her designee according to availability of experience.

The responsibility for instruction shall remain with the Massachusetts General Hospital School of Nursing instructors of which there shall be a maximum of two or a minimum of one instructor at the Department of Health and Hospitals.

Individual student assignments shall be planned by the instructors of the Massachusetts General Hospital School of Nursing in conference with the appropriate nurses of the Department of Health and Hospitals.

The responsibility for maintenance of the required standards of patient care shall remain with the nursing service of the Department of Health and Hospitals or the designee of the Department of Health and Hospitals.

The Massachusetts General Hospital School of Nursing shall send to the Director of Nursing Service, Boston City Hospital, Department of Health and Hospitals, in advance of the students' arrival, a list of ^{the} students ^{names} and a health report ~~including the report of the chest films.~~

The Department of Health and Hospitals shall provide:

- 1) Orientation of incoming students and instructors to the facilities and major policies involved in the care of their patients as necessary.
- 2) An office with telephone for instructors of the Massachusetts General Hospital School of Nursing, if possible large enough to serve as a conference room for student teaching (or an area where students may sit for conferences). Massachusetts General Hospital School of Nursing will pay for all extraterritorial telephone calls.
- 3) First aid or emergency treatment for students and instructors, if necessary, and shall notify the Massachusetts General Hospital School of Nursing of such an incident.
- 4) Space for storage and change of clothing for students and instructors.
- 5) Space designated for student conferences.

* Variations are dependent on the number of observed holidays in the experience.

The Massachusetts General Hospital School of Nursing, with the approval of the Department of Health and Hospitals authority, may employ as special lecturers selected members of the Department of Health and Hospitals staff. Reimbursement shall be made by the Massachusetts General Hospital School of Nursing at the rate of \$10.00 per hour.

The Massachusetts General Hospital School of Nursing shall assign one member of the instructional staff to act as liaison with the Director of Nursing Service, Boston City Hospital, Department of Health and Hospitals, or her designee.

The Massachusetts General Hospital School of Nursing Health Service shall be responsible for health supervision of the student nurses. Notice of students' illness should be given to the designated nurse member of the Department of Health and Hospitals Staff.

REVIEW OF AGREEMENT:

This agreement, when signed, shall remain in effect for one year. Before the end of the school year, 1971-1972, the Director of the Massachusetts General Hospital School of Nursing and the Assistant Deputy Commissioner - Nursing, Department of Health and Hospitals, shall review the year's experience and make plans for the succeeding year.

Catherine M. Sullivan
Assistant Deputy Commissioner - Nursing
Department of Health and Hospitals

John H. Fowles
General Director
Massachusetts General Hospital

Patricia Tuxbury
Director, Nursing Service
Boston City Hospital

Kathleen DeZaen, R.N.
Director of the School of Nursing
Massachusetts General Hospital

October 20, 1971
Date

June 25, 1971
Date

AGREEMENT OF AFFILIATION

between
MASSACHUSETTS GENERAL HOSPITAL SCHOOL OF NURSING
and

DEPARTMENT OF HEALTH AND HOSPITALS, CITY OF BOSTON

for the School Year 1972 - 1973
except those students assigned to evening experience or to the Out Patient Department experience.

The Massachusetts General Hospital School of Nursing requests the privilege of utilizing the facilities of the Department of Health and Hospitals for maternity nursing. This experience will be an integral part of the Massachusetts General Hospital School of Nursing in its Maternal Child Nursing Course.

The number of students to go to the Department of Health and Hospitals, Boston City Hospital, shall be approximately 112 a year, 14 - 15 each five week period. No students shall be assigned at the Department of Health and Hospitals, Boston City Hospital, after July 15, 1973, or during the weeks of:

November 13, 1972
November 20, 1972
December 25, 1972
January 22, 1973
February 5, 1973
February 12, 1973
April 30, 1973
July 2, 1973

GENERAL PLAN:

Each group of student nurses (14-15) shall be assigned for five weeks of experience inclusive of orientation. Within each five week period students will be scheduled for 13 or 14 days of experience. The beginning dates for each five week rotation are:

Thursday, September 7, 1972
Wednesday, October 11, 1972
Monday, November 27, 1972
Tuesday, January 2, 1973
Thursday, February 22, 1973
Wednesday, March 28, 1973
Wednesday, May 9, 1973
Tuesday, June 12, 1973

Clinical experience days will usually be Tuesday, Wednesday and Friday.

Monday and Thursday will be class days at the home school. The only exceptions will be clinical experience days on:

Thursday, September 7, 1972
Monday, November 27, 1972
Thursday, January 18, 1973
Monday, January 29, 1973
Thursday, February 22, 1973
Thursday, June 21, 1973
Monday, July 9, 1973

3) First aid or emergency treatment for students and instructors, if other variations because of holidays or scheduled school events shall be planned in advance and notice given to the Department of Health and Hospitals Nursing Service.

4) Space for storage and change of clothing for students and instructors. The students' clinical experience hours shall be from 7:30 a.m. to 3:00 p.m. except when students are assigned to evening experience or to the Out Patient Department experience.

The Department of Health and Hospitals also agrees to permit the instructors The experiences requested for each student shall include:

Postpartum - 7 days (7 - 8 students at a time)

Prenatal and postpartum (Out Patient) - time equivalent to 4½ days (minimum) to 5 days (maximum). This time will be distributed so that no more than four students at a time are in the Out Patient area when other student groups are using it for experience. The primary learning experiences desired are the prenatal and postnatal clinical learning experiences.

The distribution of the students shall be planned by the Massachusetts General Hospital School of Nursing Coordinator in conference with the Director of Nursing Service, Boston City Hospital, Department of Health and Hospitals or her designee.

Adjustments in time and sequence shall be planned with the Director of Nursing Service or her designee according to availability of experience.

The responsibility for instruction shall remain with the Massachusetts General Hospital School of Nursing instructors of which there shall be a maximum of two or a minimum of one instructor at the Department of Health and Hospitals.

Individual student assignments shall be planned by the instructors of the Massachusetts General Hospital School of Nursing in conference with the appropriate nurses of the Department of Health and Hospitals.

The responsibility for maintenance of the required standards of patient care shall remain with the nursing service of the Department of Health and Hospitals or the designee of the Department of Health and Hospitals.

The Massachusetts General Hospital School of Nursing shall send to the Director of Nursing Service, Boston City Hospital, Department of Health and Hospitals, in advance of the students' arrival, a list of the students' names.

The Department of Health and Hospitals shall provide:

- 1) Orientation of incoming students and instructors to the facilities and major policies involved in the care of their patients as necessary.
- 2) An office with telephone for instructors of the Massachusetts General Hospital School of Nursing, if possible large enough to serve as a conference room for student teaching (or an area where students may sit for conferences). Massachusetts General Hospital School of Nursing will pay for all extraterritorial telephone calls.

Date

Date

Other variations because of holidays or scheduled school events shall be planned in advance and notice given to the Department of Health and Hospitals Nursing Service.

The students' clinical experience hours shall be from 7:30 a.m. to 3:00 p.m. except when students are assigned to evening experience or to the Out Patient Department experience.

The experiences requested for each student shall include:

Postpartum - 7 days (7 - 8 students at a time)

Prenatal and postpartum (Out Patient) - time equivalent to 1 1/2 days (minimum) to 5 days (maximum). This time will be distributed so that no more than four students at a time are in the Out Patient area when other student groups are using it for experience. The primary learning experiences desired are the prenatal and postnatal clinical learning experiences.

The distribution of the students shall be planned by the Massachusetts General Hospital School of Nursing Coordinator in conference with the Director of Nursing Service, Boston City Hospital, Department of Health and Hospitals or her designee.

Adjustments in time and sequence shall be planned with the Director of Nursing Service or her designee according to availability of experience.

The responsibility for instruction shall remain with the Massachusetts General Hospital School of Nursing instructors of which there shall be a maximum of two or a minimum of one instructor at the Department of Health and Hospitals.

Individual student assignments shall be planned by the instructors of the Massachusetts General Hospital School of Nursing in conference with the appropriate nurses of the Department of Health and Hospitals.

The responsibility for maintenance of the required standards of patient care shall remain with the nursing service of the Department of Health and Hospitals or the designee of the Department of Health and Hospitals.

The Massachusetts General Hospital School of Nursing shall send to the Director of Nursing Service, Boston City Hospital, Department of Health and Hospitals, in advance of the students' arrival, a list of the students' names.

The Department of Health and Hospitals shall provide:

- 1) Orientation of incoming students and instructors to the facilities and major policies involved in the care of their patients as necessary.
- 2) An office with telephone for instructors of the Massachusetts General Hospital School of Nursing, if possible large enough to serve as a conference room for student teaching (or an area where students may sit for conferences). Massachusetts General Hospital School of Nursing will pay for all extramural telephone calls.

- 3) First aid or emergency treatment for students and instructors, if necessary, and shall notify the Massachusetts General Hospital School of Nursing of such an incident.
- 4) Space for storage and change of clothing for students and instructors.
- 5) Space designated for student conferences.

The Department of Health and Hospitals also agrees to permit the instructors and students to purchase meals in the Hospital Cafeteria at the same rates charged hospital personnel.

The Massachusetts General Hospital School of Nursing, with the approval of the Department of Health and Hospitals authority, may employ as special lecturers selected members of the Department of Health and Hospitals staff. Reimbursement shall be made by the Massachusetts General Hospital School of Nursing at the rate of \$10.00 per hour.

The Massachusetts General Hospital School of Nursing shall assign one member of the instructional staff to act as liaison with the Director of Nursing Service, Boston City Hospital, Department of Health and Hospitals, or her designee.

The Massachusetts General Hospital School of Nursing Health Service shall be responsible for health supervision of the student nurses. Notice of students' illness should be given to the designated nurse member of the Department of Health and Hospitals staff.

REVIEW OF AGREEMENT:

This agreement, when signed, shall remain in effect for one year. Before the end of the school year, 1972-1973, the Director of the Massachusetts General Hospital School of Nursing and the Director of Nursing Service, Boston City Hospital, Department of Health and Hospitals, shall review the year's experience and make plans for the succeeding year.

Acting General Director
Massachusetts General Hospital

Acting Director, Nursing Service
Boston City Hospital
Department of Health and Hospitals

Director of the School of Nursing
Massachusetts General Hospital

Date

Date

3) First aid or emergency treatment for students and instructors, if necessary, and shall notify the Massachusetts General Hospital of the nature of such an incident.

4) Space for storage and change of clothing for students and instructors.

5) Space designated for student conferences.

The Department of Health and Hospitals also agrees to permit the instructors and students to purchase meals in the Hospital Cafeteria at the same rates charged hospital personnel.

The Massachusetts General Hospital School of Nursing, with the approval of the Department of Health and Hospitals authority, may employ as hospital instructors selected members of the Department of Health and Hospitals staff. Salaries shall be made by the Massachusetts General Hospital School of Nursing at the rate of \$10.00 per hour.

The Massachusetts General Hospital School of Nursing shall employ one member of the instructional staff to act as liaison with the Director of Nursing Service, Boston City Hospital, Department of Health and Hospitals, or his designee.

The Massachusetts General Hospital School of Nursing Health Service shall be responsible for health supervision of the student nurses. Copies of students' fitness should be given to the designated nurse member of the Department of Health and Hospitals staff.

REVIEW OF AGREEMENT

This agreement, when signed, shall remain in effect for one year. Before the end of the school year, 1975-1976, the Director of the Massachusetts General Hospital School of Nursing and the Director of Nursing Service, Boston City Hospital, Department of Health and Hospitals, shall review the year's experience and make plans for the succeeding year.

Assistant General Director
Massachusetts General Hospital

Director of the School of Nursing
Massachusetts General Hospital

Assistant Director, Nursing Service
Boston City Hospital
Department of Health and Hospitals

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